

**Bilateral student and staff exchange agreement
Academic years 2021 - 2027**

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| between | Haute Ecole de la Province de Liège Avenue Montesquieu, 6 4101 Jemeppe (Liège) Belgium |
| contact person (name, faculty, department, address, telephone, fax, e-mail) | <u>Head of International Office</u> Morgane Lamoureux brl@hepl.be Phone : +32 4 279 74 95 |
| and | West Ukrainian National University 11, Lvivska Street 46001 Ternopil Ukraine |
| contact person (name, faculty, department, address, telephone, fax, e-mail) | <u>Head of International Office</u> Uliana Koruts Inter.office@wunu.edu.ua Phone: +38068 828 80 80 |

together the "Parties".

The above Parties agree to set up a student and staff exchange programme according to the principles and conditions below. The present bilateral agreement will be valid during the academic years 2009-2012 unless either side terminates the agreement in writing at the latest by October 1st for activities taking place during the following (n+1) academic year.

- (a) Exchange of students
- (b) Exchange of academic and administrative staff

Terms for the Exchange of Students

With regard to the exchange of students, both parties hereby agree to the following terms:

1. **Number of exchange students:**
The number of exchange students shall be, in principle, no more than 3 per year from each institution.
2. **Status of Exchange Student:**
Students shall continue as candidates for degrees at their home institution and will not be candidates for degrees at the host institution. They will attend a number of credits corresponding to the normal workload at the host institution. The normal fees for application, registration and tuition at the host institution shall be waived. Participants will be personally responsible for all travel and personal expenses, including required health/medical insurance. Students are to have access to campus facilities normally available to those enrolled in the host institution.

Basic principles

1. The exchange covers at least three months and up to one academic year. During this period the student is required to attend a number of courses and seminars corresponding to the normal workload at the host institution.
2. Prior to the departure for the host institution, a Learning Agreement is drawn up for each individual student. Upon the basis of the courses available in the host department, this agreement sets out the details of the study programme, including the credits to be earned. It is signed by the student and the academic coordinator both in the home and host institutions.
3. Any changes to the Learning Agreement are agreed in writing as soon as they occur.
4. The student is assessed by the host institution, who will provide the home institution a Transcript of Records, listing the credits and grades earned.
5. In accordance with the Learning Agreement, the home institution will give full academic recognition for the credits earned in the host institution.

Other conditions

1. Each student will be required to respect the admission procedures set out by the host institution.
2. Registration fees are to be paid to the home institution. No fees are to be paid to the host institution.
3. The student may need to prove that he/she is enrolled at the home institution when requested by the host institution.
4. The selection of exchange students is carried out by the home institution.
5. Apart from the registration fee at the host institution, all other costs will be paid by the student, including travel expenses, living costs and health insurance.
6. All exchange students must have adequate health insurance coverage. They may be required to produce a letter from their insurance company certifying this when registering at the host institution.
7. Each individual student is responsible for obtaining his/her visa in time. The host institution will provide him/her with the appropriate documents.

Staff exchange

1. Both institutions agree to promote the exchange of instructors and researchers, in particular for short term teaching assignments.

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| <p>Haute Ecole de la Province de Liège</p> <p>Name and status of the official representative) Annick Lapiere Director - President</p> <p>Signature:</p> <p>Date</p> | <p>West Ukrainian National University</p> <p>Name and status of the official representative) Andriy Krysovaty Rector</p> <p>Signature:</p> <p>Date</p>  |
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